Technical Education Development Institute (TEDI)
Technical Electronics Centre
RTO Code: 22300 CRICOS NUMBER: 03221G
Level 5, 123 Lonsdale Street, Melbourne, Victoria – 3000
Ph: 03 87252061, Website: www.tedi.vic.edu.au
Email: admissions@tedi.vic.edu.au

Credit Transfer Application Form

True Education Pty Ltd t/a Technical Education Development Institute and t/a Technical Electronics Centre (hereby referred as TEDI)

- **Please fill out this form and complete all sections**
- **Please ensure that certified supporting documents are attached with this application.**

Credit Transfer Application Form			
Section 1 – Student Details			
Student Name:		**Student ID.:**	
Course Code and Name:			
Section 2 – Application and Declaration			
Student: ☐ I wish to apply for credit transfer for the units of competency/modules listed below. ☐ I have attached original copy of certification documentation from another RTO. ☐ I declare that certification documentation supplied is legitimate, true and correct. ☐ I understand that the Assessor will verify my certification documentation for validity.			
Student Signature:		**Date:**	/ /
Note: TEDI may decide to reject an application from a student in the event that the VET transcripts issued by the Registrar cannot be authenticated.			

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Section 3 – Units /Modules Outcome
(Please ensure that certified supporting documents such as Statement of Attainment/Result or Official Transcripts are attached with this application)

Student to complete		Assessor Only (FOR OFFICE USE ONLY)				
Credit Transfer From (mention previous unit code & unit name)	**Credit transfer to (mention current unit code & unit name)**	**Evidence against the credit transfer requested**	**Evidence supplied**	**Evidence Verified**	**Assessment Outcome**	**Assessor Initial**
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Please note: If you are applying CT (Credit Transfer) for more than 20 units please use the additional page

Section 4 – Assessor Judgement and Declaration (FOR OFFICE USE ONLY)

☐ I declare that I have verified certification documentation and the documents supplied by the student are legitimate, true and correct.

Application Approved: ☐ Yes ☐ No

TEDI Assessor Name:	

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Assessor Signature:		**Date:**		Initials	
Admin Use only					
SMS Updated:	☐ Yes ☐ No	**Date:**		Initials	
Student file updated:	☐ Yes ☐ No	**Date:**		Initials	
Credit Transfer Record **Register Updated:**	☐ Yes ☐ No ☐ Yes ☐ No	**Date:**		Initials	